

**Westmorland Neighborhood Association Board Meeting**  
**Minutes 1-9-2018**

Present: Emily F., Chris T., Erica T., Chris G., Cami M., Chris H., Jesse C.  
Meeting held at: Gates & Brovi

Guests: Eileen Hannigan

Approval of 12/12/17 minutes- Chris H motion, Chris T second

Treasurer's Report- Memberships continue to come in. Numbers overall looking good.

Database Manager Position- Eileen Hannigan

- Current database on File Maker Pro in a version that is no longer supported. The neighborhood Directory also gets laid out on File Maker. The database is only accessible through Eileen's computer. Eileen wants to pass duties along to a new Database Manager and she is willing to help transition that person into the role. Database needs to be in a new program.
- Eileen has 3 names and Chris G has 1 name of people potentially interested in taking over the position. They will reach out to them further about considering the position.
- Discussed security, accessibility of information, purpose/utility of various information we collect.
- Chris H to get info from Eileen and consider possible solutions.

Membership Drive

- Chris T and Jesse to meet and discuss tweaking membership form changes to maximize use.

Courier Editor/Advertising Manager

- Cami has had no replies from anyone interested in taking this over. She will re-send the request.

Budget

- Chris G reviewed budget, adjustments
- Chris H motion to pass with increased budget for Courier printing to \$7000. All approved.

Annual Meeting will be Mar 22, 2018 at Sequoya large meeting room. Open at 6pm for set up. Meeting 6:30-8:30pm.

- Emily will invite the 2 Supervisor candidates who prevail in Feb. 20<sup>th</sup> primary.
- Therese Burceau and Fred Risser will be invited.
- Food- cheese and crackers. No coffee since it's an evening meeting.

Wine and Cheese Party- Feb 16<sup>th</sup> at EVP on Mineral Point Rd

- Jesse will set up area where donations can be made online to WNA

Annual Neighborhood Survey

- Discussion of starting a yearly survey of neighbors focusing on one topic to address.
- We need to utilize emails in database to reach more neighbors since the listserv reaches only a narrow self-selected group.
- Jesse has a program he uses to conduct surveys. He will work up a few questions for a survey and bring them to the next meeting.